

Business email

Create the right address. Keep its password private. Open your mailbox.

Business email manages addresses on a connected business domain. We will create maya@atelier.example, fix a password mismatch and open BrunoMail. Mailboxes have their own passwords; your Bruno dashboard sign-in is a separate account.

Before you start

- Your plan must include business email, with domain and mail setup ready. Opening this page does not activate a plan.
- Use your own domain and a unique mailbox password. The atelier.example addresses are fictional; all passwords in the screenshots are masked examples.
- Available controls depend on the plan and limit. Some plans supply existing addresses without an Add a mailbox button.

These screenshots show the actual Bruno interface with fictional Atelier Demo details and simulated responses. Requests, saves and results are examples, not real customer records or live provider actions.

Check the domain and existing addresses

Enter the person and a new address

Correct a password mismatch before retrying

Use the full address in BrunoMail

Retry a mailbox-list error

Know when setup is still missing

Apply a different domain deliberately

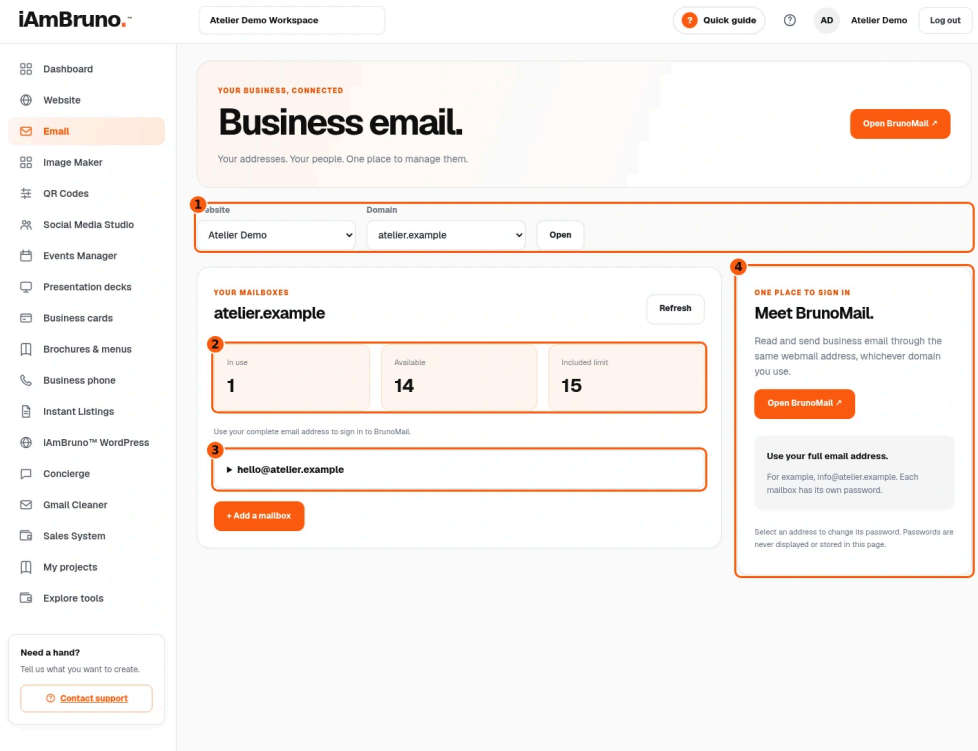
Find the completed mailbox

Wait for Password changed

Recognize a full allowance

Use addresses already included with your plan

Check the domain and existing addresses



Atelier Demo - Example account and simulated responses.

- 1 Select the intended website and domain.
- 2 Read used, available and included counts.
- 3 These are the saved mailbox addresses.
- 4 BrunoMail is the separate email reader.

Choose Email in the main dashboard menu. Confirm the selected Website and Domain before changing anything.

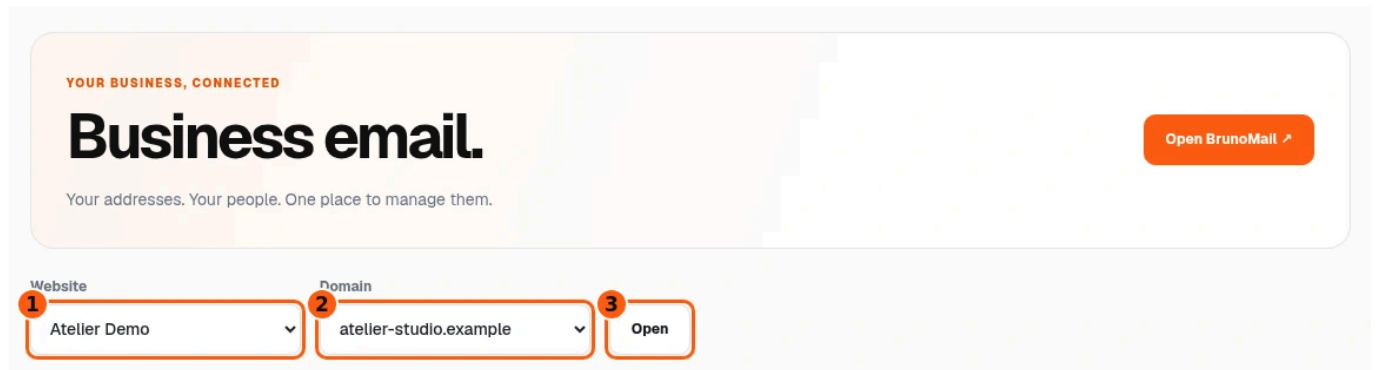
In use counts existing mailboxes; Available is the remaining allowance; Included limit is the maximum shown for this setup. Our example starts with one address and room for fourteen more.

Read the saved addresses in the list. Refresh checks the service again. Open BrunoMail reads and sends mail; this dashboard page manages addresses and passwords.

WHAT HAPPENS NEXT

You know which domain you are managing and whether another mailbox can be added.

Apply a different domain deliberately



Atelier Demo · Example account and simulated responses.

- 1 The website that owns the domains.
- 2 The domain being selected.
- 3 Open applies this domain selection.

When a website has several domains, choose the one for the new address. Select Open to apply the domain choice.

Changing Website can navigate immediately; changing Domain is applied with Open. Recheck the heading and mailbox list after navigation.

This picture shows a changed selector before Open. The existing list has not switched yet. We return to atelier.example for the rest of the example.

WHAT HAPPENS NEXT

The heading and mailbox list should match the domain you chose before you create or change an address.

Enter the person and a new address

A NEW BUSINESS ADDRESS

×

Add a mailbox.

Full name

1 Maya Chen

Email address

2 maya @atelier.example

Password

3

Confirm password

.....

4 Create mailbox

Atelier Demo - Example account and simulated responses.

- 1 The mailbox owner's full name.
- 2 The local part of the email address.
- 3 Enter and confirm a private password.
- 4 Create this mailbox on the selected domain.

Choose + Add a mailbox. Enter the full name, then type only the part before @ in Email address. Our example uses maya; the selected domain is added beside it.

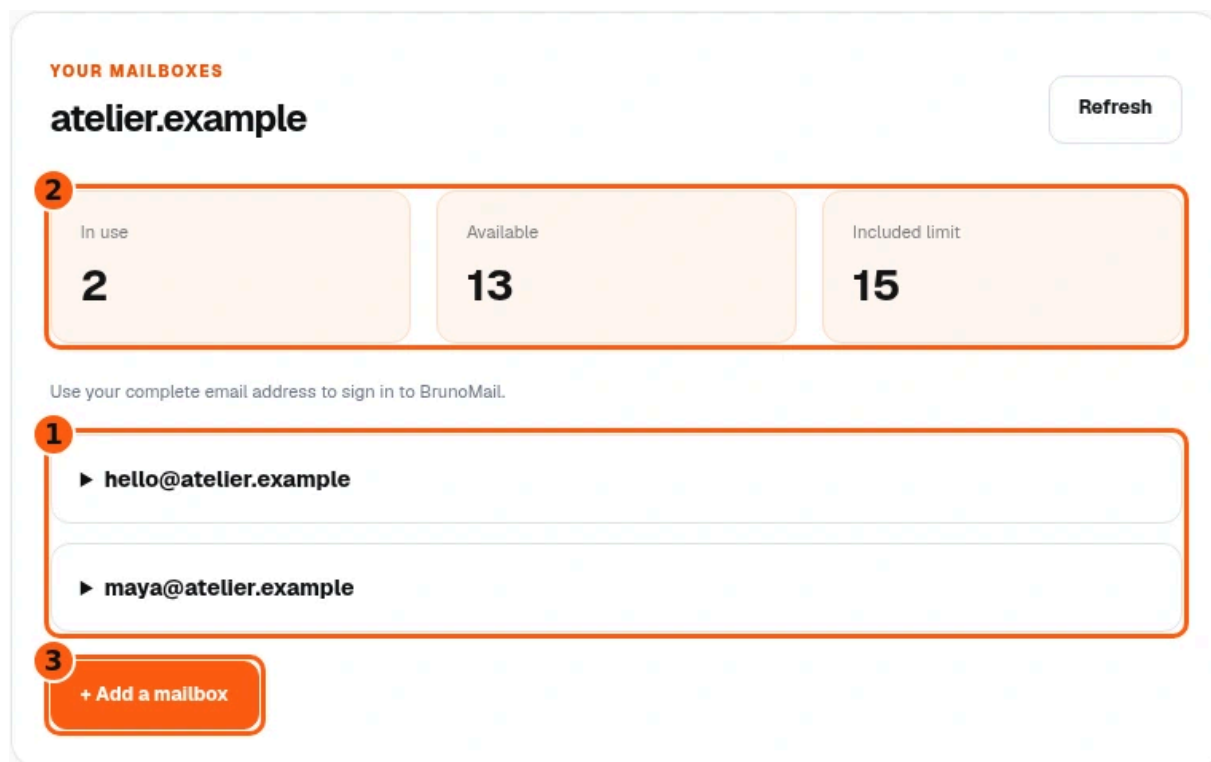
Enter a unique password and repeat it exactly in Confirm password. The eye button can reveal it on your screen; keep passwords masked when sharing a screenshot.

Choose Create mailbox once. Wait for the dialog to close and the mailbox list to refresh. Opening this form alone does not create anything.

WHAT HAPPENS NEXT

A successful request closes the form and adds the new address to the saved list.

Find the completed mailbox



Atelier Demo - Example account and simulated responses.

- 1 The new saved address appears beside the existing one.
- 2 The counters reflect the extra mailbox.
- 3 Another mailbox can be added only while the allowance permits it.

Look for `maya@atelier.example` in the refreshed list. Check the spelling before giving the address to anyone.

The example now shows two in use and thirteen available. This is the completed state after the simulated create request.

Use Open BrunoMail to sign in with the new full address and its mailbox password. Your dashboard password is not automatically its password.

WHAT HAPPENS NEXT

The new mailbox is listed and ready for its own sign-in after provisioning succeeds.

Correct a password mismatch before retrying

▼ maya@atelier.example

New password

1

Confirm new password

2 The passwords do not match.

Change password

Atelier Demo - Example account and simulated responses.

- 1 The new password for this selected mailbox. 2 The mismatch explains why nothing was changed.

Select the mailbox address to expand its password form. Enter the new password twice. You cannot retrieve the old password from this page.

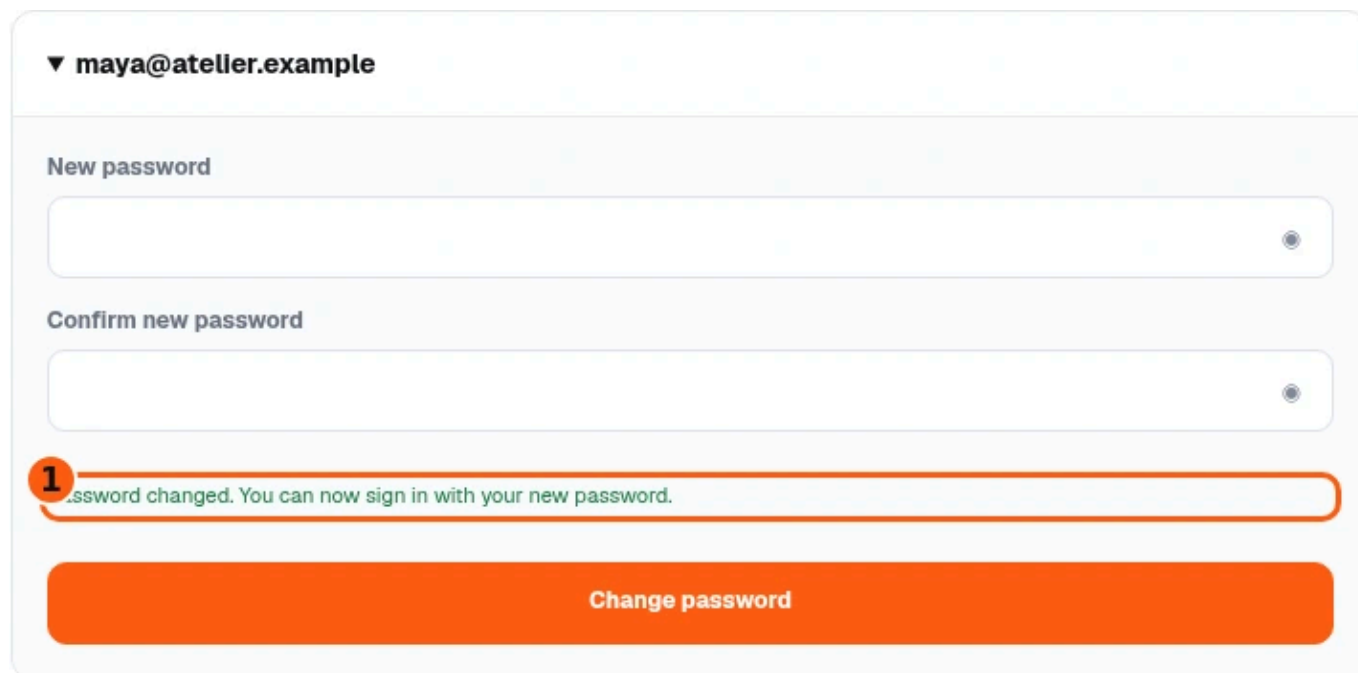
If The passwords do not match appears, correct the second field. This local mismatch does not change the mailbox password.

Confirm you expanded the intended address before choosing Change password again. Never send either password to support.

WHAT HAPPENS NEXT

Matching entries let you deliberately submit the password change.

Wait for Password changed



The screenshot shows a web interface for changing a password. At the top, there is a header with a dropdown arrow and the email address 'maya@atelier.example'. Below this, there are two input fields: 'New password' and 'Confirm new password', both with clear (X) buttons on the right. A green success message is displayed in a rounded rectangle, preceded by a red circle with the number '1'. The message reads: 'Password changed. You can now sign in with your new password.' At the bottom of the form is a large orange button labeled 'Change password'.

Atelier Demo - Example account and simulated responses.

- 1 The explicit successful password-change message.

After submitting matching entries, wait for Password changed. You can now sign in with your new password. The example fields are cleared after success.

If an error appears, resolve it before assuming the password changed. Refresh the page if your dashboard session expired.

Use the new mailbox password for BrunoMail and update any email app that used the old one. This does not change your Bruno dashboard sign-in.

WHAT HAPPENS NEXT

The selected mailbox uses its new password. Other addresses keep their own passwords.

Use the full address in BrunoMail

PROTECTED ACCESS

Sign in to your mailbox

Use your full email address and password.

Username

1 maya@atelier.example

Password

2

3 LOGIN

Encrypted connection Private session

Atelier Demo - Example account and simulated responses.

- 1 Full business email address, not just maya.
- 2 This mailbox's separate password.
- 3 Login opens the email reader after successful authentication.

Choose Open BrunoMail. The real sign-in page opens at brunomail.iambruno.com in another tab.

In Username, enter the complete address, including @ and your domain. Enter that mailbox's password, then choose Login. Our capture stops before sign-in and never submits credentials.

If sign-in fails, check the full address and mailbox password. Return to the dashboard to change the password if needed. A dashboard login alone does not sign you into a mailbox.

WHAT HAPPENS NEXT

A successful real sign-in opens your mailbox to read and send email; no inbox contents are shown in this guide.

Recognize a full allowance

The screenshot shows a web interface titled "YOUR MAILBOXES" for the domain "atelier.example". A "Refresh" button is in the top right. A red box labeled "1" highlights a summary row with three columns: "In use" with the value "2", "Available" with the value "0", and "Included limit" with the value "2". Below this, a text prompt says "Use your complete email address to sign in to BrunoMail." There are two input fields, each with a right-pointing arrow and the text "hello@atelier.example" and "maya@atelier.example". A red box labeled "2" highlights a "+ Add a mailbox" button, which is disabled (grayed out).

Atelier Demo - Example account and simulated responses.

- 1 Two in use, zero available, limit two.
- 2 The create control is disabled at the limit.

When Available is zero, + Add a mailbox is disabled. Our example uses a smaller two-mailbox limit to show this state.

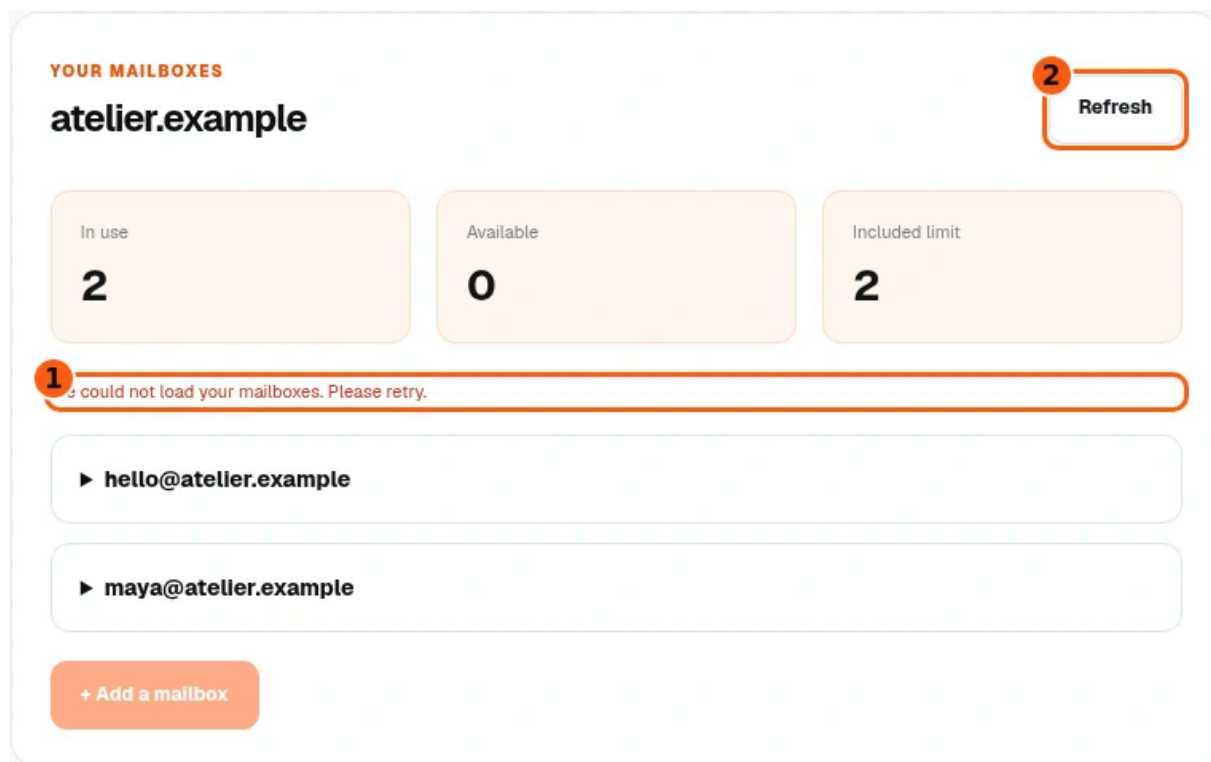
Existing addresses still appear. Repeatedly clicking a disabled button will not expand the plan.

Check the plan and selected domain, or ask support about capacity. Do not delete a working address just to experiment with the limit.

WHAT HAPPENS NEXT

You can manage existing addresses and resolve capacity before requesting another.

Retry a mailbox-list error



Atelier Demo - Example account and simulated responses.

1 The actual list-loading error.

2 Refresh retries the list request.

We could not load your mailboxes means the latest list request failed. It is not confirmation that your addresses were deleted.

Choose Refresh to retry. If the error persists, check your dashboard session and contact support with the domain and error text.

Do not keep submitting new mailbox requests while the list is uncertain. First restore a successful list response and check whether the address already exists.

WHAT HAPPENS NEXT

A successful refresh restores current counters and addresses.

Use addresses already included with your plan

The screenshot shows a web interface for 'YOUR MAILBOXES' for the domain 'atelier.example'. At the top right is a 'Refresh' button. Below the domain name, a section labeled '1' contains three boxes: 'In use' with the value '2', 'Available' with the value '0', and 'Included limit' with the value '2'. Below this, a text prompt says 'Use your complete email address to sign in to BrunoMail.' A section labeled '2' contains two email addresses: 'hello@atelier.example' and 'maya@atelier.example', each with a right-pointing arrow icon.

Atelier Demo - Example account and simulated responses.

- 1** The included allowance for this branch. **2** The pre-created saved addresses.

Some managed website plans show two included addresses without an Add a mailbox button. This is a different branch from the fifteen-address create example.

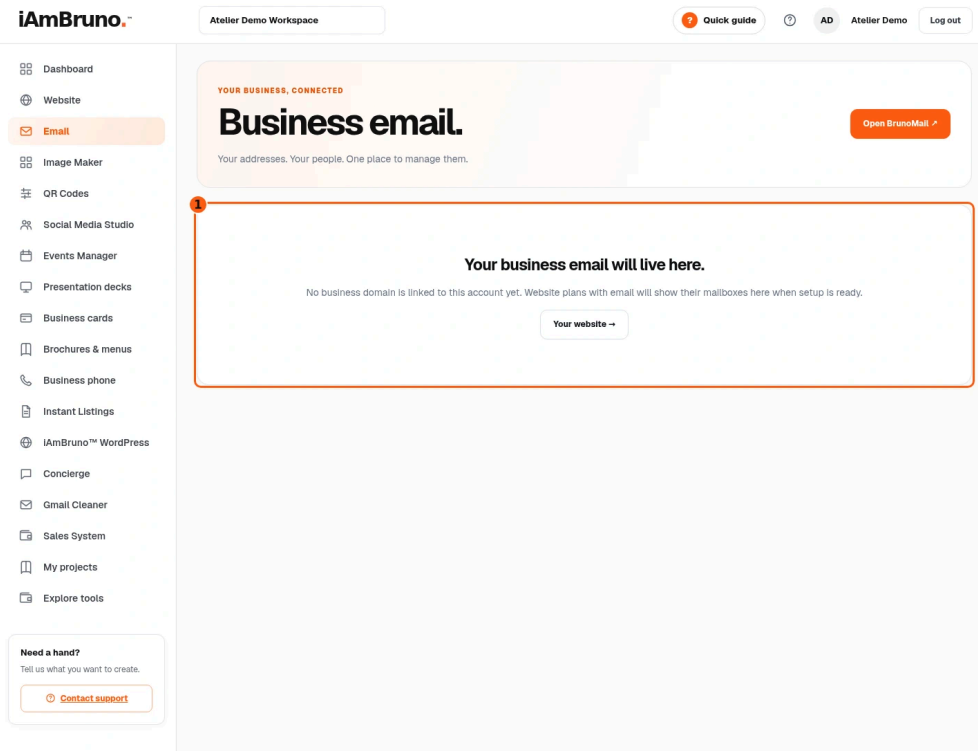
Read the addresses supplied for your plan. Select one to change its password where the form is available.

Use the same BrunoMail address and sign in with the complete mailbox name. Not seeing Add does not mean the existing mailboxes are unusable.

WHAT HAPPENS NEXT

You can use the included addresses without following a create-mailbox step your plan does not offer.

Know when setup is still missing



Atelier Demo - Example account and simulated responses.

- 1 The real no-domain state and website link.

Your business email will live here appears when no business domain is linked. There are no mailbox controls to fill out yet.

Choose Your website to check the website and domain setup. Plans with email show their mailboxes when setup is ready.

If you expected an active domain here, contact support with the account and domain. Opening this page or refreshing cannot provision a missing plan by itself.

WHAT HAPPENS NEXT

Once the eligible domain and email setup are ready, this page can show the relevant mailbox branch.

Come back whenever you need it.

Use Quick guide for a short reminder of the main controls. Keep this full manual for the complete task and its different choices.

In your dashboard, choose **Quick guide → Show me around** to replay the short tour. Use **Read the guide** or **Download PDF** for these complete instructions.

Need help? Email help@iambruno.com with the service name and what happened. Do not send passwords or connection keys.